



## REQUEST FOR RECLAIM OF GST PAID

**District Council:** \_\_\_\_\_

*This form should be used only where the District Council has paid TAX INVOICES and uncured GST to which it is entitled to claim a refund from the Australian Taxation Office (ATO). The District Council is entitled to claim a refund of GST paid on any TAX INVOICE in connection with the 'Education' or 'Pastoral Care' activities of the District Council or CCE. The District Council may NOT claim a refund of GST paid on any activity of the Fund Raising Group.*

*This form must be completed and sent to the Commission Office by the 10<sup>th</sup> of the months following the month in which the account was paid. The form must be accompanied by the original or photocopies of the TAX INVOICES.*

I declare that the District Council has paid the following accounts and is entitled to reclaim the GST amounts as tabled below.

Name of Supplier	ABN of Supplier	Date on Tax Invoices	Total Paid	GST included
<b>Total</b>				

Signed By –

Name.....

Office Held:.....

Signature.....

Date.....